

POSITION DESCRIPTION

Position Title	Research Engagement Librarian		
Organisational Unit	Library Directorate		
Functional Unit	Library Research Engagement		
Nominated Supervisor	Library Manager, Research Engagement		
Classification	HEW 7		
CDF Level	CDF1	Position Number	10607509
Attendance Type	Full Time	Date reviewed	23-JUL-2024

ABOUT AUSTRALIAN CATHOLIC UNIVERSITY

Mission Statement: *Within the Catholic intellectual tradition and acting in Truth and Love, Australian Catholic University is committed to the pursuit of knowledge, the dignity of the human person and the common good.*

An ACU education builds on the Catholic understanding of faith and reason working together in pursuit of knowledge and promotion of human dignity and the common good.

An ACU education seeks to transform lives and communities. Students are challenged to look beyond the classroom, solve real-world problems, develop their own search for meaning and cultivate strong professional ethics. They are invited to stand up for people in need and causes that matter.

ACU is open to all. As is common with great Catholic institutions the world over, the university is inclusive and supportive of everyone, every day – regardless of their faith or tradition.

ACU is a young university making a serious impact. Ranked in the top two per cent of universities worldwide and in the top 10 Catholic universities, we're also a leader in employability with 94 per cent of our graduates employed. The university has seven campuses around Australia, a campus in Rome, Italy, and an online campus – ACU Online.

ACU has four faculties, and several research institutes and directorates. We believe our number one asset is our people. It's the character, enthusiasm and dedication of our staff that make this a university like no other. All our staff contribute to the achievement of our goals set out in ACU's Vision 2033 and aim to provide high-quality services with a strong focus on service excellence.

To be agents of change in the world, we all need to see life through the eyes of others. We believe that our role as a university is to inspire and equip people to make a difference – and that means cultivating their ability to act and think empathetically.

The structure to support this complex and national university consists of:

- Vice-Chancellor and President
- Provost and Deputy Vice-Chancellor (Academic)
- Chief Operating Officer and Deputy Vice-Chancellor
- Deputy Vice-Chancellor (Research and Enterprise)
- Deputy Vice-Chancellor (Education)
- Vice President and Director (Mission and Identity).

ABOUT THE LIBRARY DIRECTORATE

The ACU Library is central to the learning, teaching, and research of the University. Operating on the principle of 'One Library, Many Campuses', experienced library staff collaborate across campuses and online to provide the resources, services, systems and spaces that enable and enrich learning, teaching, and research at the University. We strive to:

- Build collections, services, systems and spaces that are responsive, inclusive and contemporary.
- Take a national approach though acknowledging campus life remains important.
- Embrace a user experience (UX) approach to inform everything we do.
- Improve scalability and sustainability by deepening the shift to online and self-service.
- Support evidence-based decision making and reporting.
- Celebrate our uniqueness through our curated collections and mission-related work.
- Pursue and build strategic partnerships and connections across the University, as well as with relevant local, national and international communities.
- Explore new technologies to strengthen networks and develop experiences.
- Regularly test old assumptions and seek new possibilities.
- Nurture our talented and diverse workforce and ensure we work, learn and communicate within a culture of mutual respect and collegiality.

POSITION PURPOSE

The Research Engagement Librarians is part of the Library Research and Learning portfolio, and they are a member of the Research Engagement team. In this role they will:

- evaluate and implement current and developing research tools and systems, with the goal of ensuring that ACU is providing the most appropriate tools to support the research staff and students

- work closely ACU librarians to identify and develop services that meet the evolving publishing needs of university researchers and HDR students
- deliver training sessions on scholarly communication and research tools

KEY RESPONSIBILITIES

Introduction

A number of frameworks and standards express the University's expectations of the conduct, capability, participation and contribution of staff. These are listed below:

- [ACU's Vision 2033](#)
- [Catholic Identity and Mission](#)
- [Code of Conduct for all staff](#)
- [ACU Capability Development Framework](#)
- [ACU Staff Enterprise Agreement 2022-2025](#)
- [ACU Staff Reconciliation Action Plan](#)

The [Capability Development Framework](#) describes the core competencies needed in all ACU staff to achieve the university's strategy and supports its mission.

Responsibility	Scope
Develop and deliver scholarly communications training sessions, online guides, and consultations on measuring and analysing research performance, research profiles, open science, data management, data visualisation and emerging products/processes and trends across the research life cycle.	The position mainly contributes to activities; outcomes and goals within the faculty/directorate/organisational unit
Develop and implement an education program for library staff on issues of scholarly communication and research metrics. Advise ACU librarians on educating and communicating with the faculties on issues of scholarly communication.	The position mainly contributes to activities; outcomes and goals within the faculty/directorate/organisational unit
Provide consultation services to researchers and librarians on the use of research metrics, including guidance around the responsible use of metrics, disciplinary differences in publishing and metrics, and the use of various bibliometric and altmetric resources, and the use of researcher identification and profiling tools.	The position mainly contributes to activities; outcomes and goals within the faculty/directorate/organisational unit
Promote the use of open access scholarly repositories at ACU (Research Bank) to the ACU community through outreach, promotion, and education and by creating and maintaining resources on the repository.	The position contributes to activities; outcomes and goals; that are implemented and have impact across the University

Collaborate with library staff to promote data management services among faculty, students, and staff. Elicit feedback from researchers about data management needs.	The position mainly contributes to activities; outcomes and goals within the faculty/directorate/organisational unit
Collaborate with library staff to provide guidance to researchers and HDR students on scholarly communication processes, tools and best practice across the research life cycle. This could include but is not limited to research performance, research identity, ACU Research Bank and publishing.	The position mainly contributes to activities; outcomes and goals within the faculty/directorate/organisational unit
Prepare standard and customised research performance reports, visualisations and presentations for researchers, institutions and research centers, in support of grant applications, strategic publishing and citation/attention tracking.	The position contributes to activities; outcomes and goals; that are implemented and have impact across the University
Responsibility	Scope
Develop and maintain an understanding of the range of research areas, policies, objectives, and workflows at ACU.	The position mainly contributes to activities; outcomes and goals within the faculty/directorate/organisational unit
Other duties as required, commensurate to level.	The position mainly contributes to activities; outcomes and goals within the faculty/directorate/organisational unit

HOW THE ROLE OPERATES

The position will need to seek approval from their supervisor before making changes to processes and procedures.
The position is expected to identify and recommend improvements to their supervisor before implementation.
The position needs to build relationships with staff across the organisation to perform their duties.
This position does not have managerial responsibilities.

SELECTION CRITERIA

Qualifications, skills, knowledge and experience:	<ul style="list-style-type: none"> • Qualification - Undergraduate or postgraduate degree in Library Science or Information Management allowing eligibility for professional membership of the Australian Library and Information Association (ALIA); or an equivalent combination of relevant education and experience. • Experience - Demonstrated knowledge and understanding of key issues for researchers in a university environment and the role of the library in supporting research processes and workflows. • Experience - Demonstrated experience with research repositories, including knowledge of current and emerging trends. • Skill - Demonstrated ability to work independently and effectively as part of a dispersed team. • Skill - Proven aptitude for complex, analytical work with an attention to detail, and the ability to manage multiple priorities and competing deadlines. Ability to formulate and implement innovative approaches and solutions to problems.
Core Competencies:	<ul style="list-style-type: none"> • Demonstrate confidence and courage in achieving ACU's Mission, Vision and Values by connecting the purpose of one's work to ACU's Mission, Vision and Values. • Display openness and resilience, inspire others to change and act to make change happen with ACU's strategic goals and Mission at the heart of all outcomes.
	<ul style="list-style-type: none"> • Keep stakeholder interest at the core of ACU business decisions and ACU service excellence as a top priority. • Work collaboratively internally and externally to ACU to capitalise on all available expertise in pursuit of excellence. • Take personal accountability for achieving the highest quality outcomes through understanding the ACU context, self-reflection, and aspiring to and striving for excellence.

Essential Attributes:	Demonstrated commitment to cultural diversity and ethical practice principles and demonstrated knowledge of equal employment opportunity and workplace health and safety, appropriate to the level of the appointment.
Working with Children and vulnerable adults check	This role does not require a Working with Children Check.

REPORTING RELATIONSHIPS

For further information about the structure of the University, refer to the Organisation Chart <https://www.acu.edu.au/about-acu/leadership-and-governance/leadership/organisational-structure>

